## **CITY COMMISSION POLICY**

Policy 15 February 3, 1975

## **Subject: City Key Protocol**

It is the policy of the City of Wichita that the official key of the City of Wichita may be presented to those individuals as authorized by the Board of City Commissioners. Such authorization shall require concurrence by at least three Commissioners either during a formal Commission meeting or by an informal poll of the City Commissioners.

The City Medallion may be presented by members of the City Commission at their individual discretion to worthy personages.

Use of the City Key for promotion, advertising, etc., by agencies other than the City, shall be prohibited unless prior approval is given by a majority vote of the Board of City Commissioners.

The City Key shall be presented only by elected members of the Board of City Commissioners or their appropriately designated alternates.